New or Past Camper Info

If you’ve not camped at the Lair before, camped with us before last summer, or had a nonrenewable tent last summer, please follow these instructions to request a tent for 2023:

1. Go to the Lair’s booking site: [lair.alumni.berkeley.edu](http://lair.alumni.berkeley.edu)
2. Log in with your existing UserName and enter your password. If you’ve forgotten either your username or password, you can click the appropriate link below the boxes to retrieve your login information. If you have changed your email address, then please reach out to us via email for assistance.
3. Click the Book A Tent link at left, and select your session.
4. Select your preferences for area, tent number, etc. You are welcome to be specific in your request, yet we strongly suggest that your last request be ANY AREA / ANY TENT in the session you’re seeking to help us get you into that session.
5. Please feel free to share information in the Special Request box that may help us understand what you’re seeking, such as sharing the name of a family you’re hoping to join in that session.
6. If you’re trying to camp as a group, come up with a group name and advise everyone in your group to BE CONSISTENT with the group name and enter it in each booking request in the Group Name box.
7. Follow the prompted steps to submit your booking request, including a deposit. You will get an automated confirmation email within 30 seconds of paying your deposit.
8. If we have any questions about your booking, we will contact you for more information.
9. We will refund your deposit in full if we can’t get you a tent in one of the sessions you’re requesting.
10. Options if we don’t get you into a session you’re requesting:
   a. You can be on the waitlist and we will notify you if we get a cancellation. If we do get a cancellation, we’ll contact you, and then you can decide if you wish to accept the tent, or would prefer a full refund of your deposit and not camp with us this year. There’s no penalties to being on the waitlist.
   b. You can opt out of being on the waitlist, and we will refund your deposit in full.
11. **Helpful tips – see our FAQs on our website** for tips on how best to share special requests or to book as a group with others.
12. Tent confirmations will be emailed out on March 16, so be sure your email address is up-to-date in your online account under My Profile. Please provide your best email address as no snail mail confirmations will be sent!

13. WE STRONGLY RECOMMEND TRIP INSURANCE! Click here for more information about trip insurance.

14. If we can answer any questions or assist with your booking, call us at 510.900.8255 or email lair@alumni.berkeley.edu

15. DEADLINE: Submit your online booking NO LATER THAN FEBRUARY 28, 2023. Reservations submitted after February 28 are subject to tent availability and filled on a first come, first served basis.

16. REMINDER: Please carefully review our Policies. Details can be found here.

17. CAA Membership: We require one attending adult in each individual tent to be a current member. Learn more about CAA membership and becoming a member here.